



City of Brentwood

Public Works Department

1750 Gen. George Patton Drive • Brentwood • Tennessee • 37027

Mailing Address: P.O. Box 788 • Brentwood • Tennessee • 37024

TODD HOPPENSTEDT, DIRECTOR

EMAIL: TODD.HOPPENSTEDT@BRENTWOODTN.GOV

PHONE: (615) 371-0080

WWW.BRENTWOODTN.GOV

OPEN CUT/DIRECTIONAL BORE SUPPLEMENTAL CONDITIONS

Please allow at least 1 business day for review and approval of routine work permits. If the work is an emergency, please read the emergency work section below.

Before an open cut permit request can be processed, the responsible contractor/utility must first submit a traffic control plan. All traffic control measures shall strictly follow MUTCD (Manual on Uniform Traffic Control Devices) recommendations. Depending on the anticipated impact on traffic, electronic changeable message boards may be required by the Public Works Department for as much as one week prior to the work. The Public Works Director/or his designee must approve the placement and message used, prior to the message boards being erected.

Prior to the issuance of a permit, the contractor or utility performing the work must provide a 24-hour emergency contact number. Along with an anticipated work schedule, for extended work schedule updates shall be provided. Any work unfinished at the end of the work period, shall require a steel plate and the installation of a temporary patch ramp for traffic crossing over the steel plate(s).

Each application for permit shall state the length of time estimated, from the commencement of the work until the restoration of the surface of ground or pavement to be placed. Continued compliance with this time limitation shall be maintained, unless permission for an extension of time has been granted in writing by the Public Works Director or his designee. Any delays in the anticipated work schedule shall be reported to the Public Works Department, additionally the contractor/utility must call Public Works to advise before work can commence.

The permittee is solely responsible for calling to schedule a pavement inspection with the Public Works Department, failure to follow the City's restoration specifications or obtain a passing inspection may require the permittee to remove the pavement patch and replace accordingly, at the permittee's expense.

EMERGENCY WORK:

Any person responsible for maintaining pipes, lines, or other underground facilities in or under the surface of any Brentwood maintained street, alley, right-of-way, or public place, may proceed with an opening without having first obtained a permit, where emergency circumstances demand that the work be done immediately, and a permit cannot reasonably and practically be obtained beforehand. The person responsible shall email the Public Works Director (todd.hoppenstedt@brentwoodtn.gov) prior to beginning the work and thereafter apply for a permit on the first regular business day on which City offices are open for business. The permit shall be retroactive to the date when the work was begun.